



Change of Name / Address Form
PLEASE ALLOW 4-6 WEEKS TO PROCESS THE REQUEST

To request changes related to your XTO owner number, please complete the form below. Please return your completed form to XTO Energy in one of the following ways:

Mail:

XTO Energy Inc.
Attn: Division Orders
LOC 116
22777 Springwoods Village Pkwy
Spring, TX 77389
Email: UIS-LAND-BP-DATA-MANAGEMENT@exxonmobil.com (scan and attach as a PDF)

NAME CHANGE Complete form and return with appropriate documentation (marriage certificate, divorce decree, etc.)

Owner Number

Old Name (Last Name, First Name, Middle Name)

New Name (Last Name, First Name, Middle Name)

ADDRESS CHANGE

Name (Last Name, First Name, Middle Name)

Owner Number Day Time Phone Number (REQUIRED)

OLD ADDRESS

City State Zip Code

NEW ADDRESS

City State Zip Code

NOTE: If more than one owner is listed on the account, **BOTH PARTIES MUST SIGN, DATE,** and include **THE LAST 4 DIGITS OF SOCIAL SECURITY or TIN NUMBERS as listed on the account.**

Owner's Signature (REQUIRED)	Date	Owner Last four of TIN or SSN#
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2nd Owner's Signature (REQUIRED)	Date	2nd Owner Last four of TIN or SSN#
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EMAIL

